



STATE OF TEXAS §

December 13, 2016

COUNTY OF FANNIN §

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Leonard, Fannin County, Texas was begun and held in the Council Chambers of City Hall on December 13, 2016.

Members Present: Steven Bolin-Mayor
Billy Grimes – Mayor Pro-Tem
Jane Blackerby – Place 1
Bob Pannkuk – Place 3
Leonard Phillips – Place 4
David McBroom – Place 5

Staff Present: Jim Cox - Administrator
Terry McCalpin, Public Works
Pam Winkler – Utility Clerk
Brandon Chappell – Public Works
Beth Woodson - Secretary
Brian Meserole – Chief of Police
Matt Mc Cullough – Public Works
Chris Arnold – Public Works

1. **Invocation**
The invocation was led by City Council Bob Pannkuk
2. **Pledge to the United State and Texas Flag**
The pledge of the United States and Texas Flag were recited.
3. **Call to Order**
Mayor Bolin called the meeting to order at 5:30 p.m. with a quorum of five councilmembers.
4. **Proof of Posting of Notice of Meeting – City Secretary**
Mayor Bolin noted the proof of posting of meeting by City Secretary.
5. **Verification of Quorum**
Mayor Bolin noted the quorum of five councilmembers were present.
6. **Citizens Forum:** *(State law prohibits the City Council from considering or deliberations on any item not listed on the posted City Council agenda. A person may address the Council on items notion the printed agenda. Comments are limited to three (3) minutes. The Council may not comment or deliberate regarding such statements or comments during this period. Any discussion of the subjects must be limited to a proposal to place the subject on the agenda for a future meeting. Sec. 551.042 of Open Meeting Act).*
No Comments from Citizens were made. Public Works Director Terry McCalpin took this time to introduce to the Council the new additions to Public Works Department; Brandon Chappell as Animal Control Officer, Chris Arnold and Matt McCullough as new additions to the department.
Terry also informed the Council concerning demolition status on:
 - a. 310 W. Travis – has been cleared today
 - b. 209 E. Thomas – will be cleared later this week.
 - c. Property at end of Grayson St – dumpster has been set and refuse has been scooped up.

7. **Consider and approve minutes of the Regular Meeting on November 15, and the Special Meeting on November 29, 2016.**

Bob Pannkuk made the motion to approve minutes of the regular meeting on November 15, and the special meeting on November 29, 2016. Leonard Phillips seconded the motion. Motion carried, 5-0.

8. **Consider and act on endorsing National League of Cities (NLC) Service Line Warranty Program for citizens of City of Leonard. (City Administrator)**

Emily Zalfini representative for National League of Cities Service Line Warranty Program gave presentation to Council concerning the Program.

Billy Grimes made the motion to approve the endorsement for National League of Cities (NLS) Service Line Warranty Program to be offered to the citizens of Leonard as a voluntary program. Leonard Phillips seconded the motion. Motion carried, 5-0.

9. **Consider and appoint Municipal Judge for the remaining of term to expire on May 31, 2018. (City Administrator)**

a. **Scott Smith**

Leonard Phillips made the motion to appoint Scott Smith as Municipal Judge for the remaining of term to expire on May 31, 2018. Billy Grimes seconded the motion. Motion carried, 5-0.

Administer Oath of Office (City Secretary)

City Secretary Beth Woodson administered the Oath of Office to the newly elected Municipal Judge Scott Smith.

10. **Consider and rescind appointment of Municipal Associate Judge Jon Skotnik for the remainder of term to expire on May 31, 2018. (City Administrator)**

Billy Grimes made the motion to rescind the appointment of Municipal Associate Judge Jon Skotnik for the remainder of term to expire on May 31, 2018. Bob Pannkuk seconded the motion. Motion carried, 5-0.

11. **Adjournment**

Bob Pannkuk made the motion to adjourn at 5:58 p.m. Leonard Phillips seconded the motion. Motion carried, 5-0.

ATTEST BY:



Beth Woodson, City Secretary



Steven Bolin, Mayor