
**Minutes of the Planning and Zoning Commission Meeting
March 10, 2016, 5:30 PM, 1110 W. Collin, Leonard, TX**

1. Call to Order – Jim Cox, City Administrator

Present: Mike McCoy, Timothy Winkler, David Norman, James Watson

Absent: Jerald Johnson

2. Approval of Nominations and appointment of Chairman to serve until July, 2016.

Mike McCoy agreed to accept the Chairman position upon request of board members.

3. Consideration and Approval for Board Member Terms.

James Watson moved, seconded by David Norman for the following positions and relative terms of board members:

Place 1-David Norman Term: June 30, 2017

Place 2-Michael McCoy Term: June 30, 2016

Place 3-Timothy Winkler Term: June 30, 2017

Place 4-Jerald Johnson Term: June 30, 2016

Place 5-James Watson Term: June 30, 2017

Passed unanimously.

4. Consideration and Approval Regarding setting of Regular Meetings.

Motion made by Mike McCoy, second by Timothy Winkler to set regular meetings quarterly on the 2nd Thursday of the month. Special meeting will be called when necessary. Passed unanimously.

5. Review of Duties and Authority of Board.

General discussion regarding the defined duties of the P&Z Board according to the description in the Zoning Ordinance.

6. Consideration and Approval regarding Zoning Map.

Jim Cox introduced the last known updated zoning map. Discussion ensued regarding getting the map reprinted with changes incorporated so the map could be posted at city hall for public viewing. Also the map would be available on the web site. It was agreed to pursue the reprinting.

7. Requests for Agenda Items at Next Meeting.

Only one item was recommended to place on the next meeting agenda; Consideration of a Special Use Permit for Jerald Johnson property to accommodate a mobile home.

8. Adjournment.

Being no further business meeting was adjourned by Chairman McCoy.

Date Approved

Chairman

Attest: _____