

CITY COUNCIL REGULAR MEETING MINUTES

March 12, 2024

BE IT REMEMBERED THAT the City Council of the City of Leonard, Fannin County, Texas, held a Regular Meeting in the Council Chambers of City Hall at 111 W Collin Street, Leonard, Texas, on March 12, 2024, at 6:30 P.M.

The meeting was broadcast live on the city’s Facebook page. A video recording of the meeting is available to members of the public at <https://www.facebook.com/CityofLeonard> .

Members Present: Mayor Michael Pye, Mayor Pro Tem Noel Nixon, Councilmembers Billy Wayne Martin, Leonard Phillips, and Peyton Webster.

Members Absent: Al Stephens

Staff present: City Administrator George Evanko, City Secretary Melissa Verde, Court and P&Z Secretary Kim Davis, Public Works Director Woody Patrick, and Police Chief Brian Meserole.

Also Present: Also present were David Perkins, (Kimley Horn, Inc.), D’Anne Carson (Government Capital), Darrell Grintz (P&Z Chair), Brad Maxwell (LISD Superintendent), Doug Morfeld (LCDC), Leston Dhane, Thomas Leutwyler, Chad Leutwyler, Derrick Tock, Seth Kelly, Glenda Watson, Peggy Damesworth, and Tyler McCarley.

1. Call Meeting to Order, Verification of Quorum

Mayor Pye called the meeting to order at 6:30 PM after confirming a quorum was present.

2. Invocation, Pledges of Allegiance to the United States and Texas Flags

Chad Leutwyler led the invocation, and the group recited the pledges of allegiance to the US and Texas flags.

3. Open Forum – Mayor Pye called for speakers, and Peggy Damesworth addressed the council about water leaks at Kiwanis Park. The leak had been reported to Public Works, repairs were in the works, and parts were on order. The speaker expressed concern with the time it takes to repair.

4. Consent Agenda

a. Approve previous meeting minutes- February 13, 2024 Regular Meeting	Approved
b. Approve Spring and Fall Cleanup Dates- April 19 & 20; October 18 & 19	Approved
c. Adopt Resolution# 240312-01, a Resolution authorizing the creation of a new money market account at First United Bank titled “Reserve	Moved after item

Operating” and authorizing officers Mayor, Mayor Pro Tem, and City Administrator as signatories.	5
d. Adopt Resolution# 240312-02 approving right-of-way access line rates increase from the Public Utility Commission for franchise fees in 2024.	Approved
e. Adopt Resolution# 240312-03 approving the payment of pay application number 1 for the first phase of the CDBG project.	Approved

Mayor Pye called for approval of the consent agenda. Upon a motion by Councilmember Webster to remove item “c” and move them to regular agenda item after department reports, and to approve items “a,” “b,” “d,” and “e;” after being duly seconded by Mayor Pro Tem Nixon; the motion passed 4-0.

5. Department Reports

Mayor Pye called for the department reports.

- a. Police Chief Brian Meserole presented the police department report, good news on the repeater. Good feedback from our officers, the school, and from surrounding departments reporting better clarity on their radios inside the schools. Trenton PD, Trenton ISD. There is still one vacancy on the PD we are seeking to fill.
- b. Public Works Director Woody Patrick presented the department report and reported that they were able to fix the long-standing water leak on E. Locust, which took some investigation and work to identify and repair the source. Also, repair to the chlorine room is improving the treatment process and saving approximately 37,000 gallons of treated water per day. Took some time and problem-solving. Thanked the public for their patience. Briefly went over several other projects, including starting repairs to Short St.
- c. City Administrator George Evanko presented the administrative report and mentioned that the city has finalized the interlocal agreement with Fannin County for permitting in the extraterritorial jurisdiction, (“ETJ”). Now, we are working on an agreement for the use of equipment and manpower, necessitated by our using some of their labor and equipment for repairs on Short St. Issued the grading permit for the new school. Leonard Crossing still has several issues to be addressed, as identified by the city engineer, before the final plat is finalized and filed. Gave a brief report on the grants projects and their various stages, including the application period for HOME program is open, and the TWDB-DWSRF “TWDB-water” funding has been approved for \$8.4 million, half at debt forgiveness.
- d. Financial Report- City Secretary Melissa Verde presented a brief summary of the financial activity for March.
- e. Revisiting item c from the consent agenda: Councilmember Webster asked about the funds to be deposited in the new account. Mr. Evanko stated that the balance would be in line with requirements from the Texas Water Development Board, not to move any funds into the new account at this time. Councilmember Webster moved to approve Resolution 240312-01 to authorize the opening of the new account but not move any funds. After being duly seconded by Mr. Nixon, the motion passed 4-0.

6. Presentation, discussion, and possible action on Board and Commission reports:

- a. No action on Board and Commission reports.

7. Guest Presentation/ Agenda Request: Discussion and possible action on event permit application #2024-029 from First Baptist Church to hold an Area-Wide Revival at the City Park on April 21-25, 2024 (Chad Leutwyler).

- a. After some questions about the power, trash, and logistics of the revival, Councilmember Billy Wayne Martin moved to approve the permit. After being duly seconded by Councilmember Webster, the motion passed 4-0.
8. Guest Presentation/ Agenda Request: Discussion and possible action on event permit application #2024-031 from Leonard Chamber of Commerce to hold an Easter Egg Hunt at the City Park on March 30, 2024 (Beth Tircuit).
 - a. Mr. Evanko presented the item to the council. After some discussion about insurance, Councilmember Webster moved to approve the event permit under the condition that the Chamber of Commerce provide a copy of their liability insurance. After being seconded by Mayor Pro Tem Nixon, the motion passed 4-0.
 9. Guest Presentation/ Agenda Request: Discussion and possible action on event permit from Leonard Sports Association Agreement/Request for Kiwanis Park during baseball season. (LSA)
 - a. Mr. Evanko presented the event permit request. Without a written agreement between the LSA and City of Leonard, he asked the council to consider the event permit request for use of the park during their season. After some discussion about liability insurance certificates and the possibility of charging gate fees, Councilmember Webster moved to approve the request, with a second from Mayor Pro Tem Noel Nixon, the request was approved 4-0.
 10. Discuss and consider the adoption of Resolution 031224-04 regarding the Texas Water Development Board Drinking Water State Revolving Fund Project, "TWDB-Water" (D'Anne Carson).

Resolution 031224-04

A resolution directing the publication of notice of intention to issue combination tax and revenue certificates of obligation to provide funds for water system improvements; and resolving other matters relating to the subject.

- a. After a motion by Mayor Pro Tem Nixon and a second from Councilmember Phillips, the motion passed 4-0.
11. Discuss and consider the adoption of Resolution 240312-05 regarding the Texas Water Development Board Drinking Water State Revolving Fund Project, "TWDB-Water" (D'Anne Carson).

Resolution 240312-05

A resolution authorizing the issue of requests for qualifications for Bond Counsel, Financial Advisory, and Engineering Services in connection with Texas Water Development Board projects.

- a. No action on this. Per Mr. Evanko and David Perkins, all of these conditions and requirements were fulfilled when the City filed for TWDB in late 2021.
12. Guest Presentation/ Agenda Request: Discussion and possible action on agenda request from Lancet Court Apartments for "asking the council to amend or exempt Lancet Court Apartments from Ordinance 13.02.063 "Multiple units served by one meter" (Darvin and Wendy Nolen).
 - a. After a continuation of the conversation about the ordinance requiring multiple units served by one meter to be charged a base fee, Councilman Phillips moved to deny the request and enforce the ordinance. After being duly seconded by Mayor Pro Tem Nixon, the council voted and the motion carried, 2 for, 1 opposing, Councilman Webster abstaining.

13. Discussion and action regarding application #PZ-2024-003 for a final development plat of Fannin CAD Property IDs 132898 and 138136, located at 1200 N US Hwy 69, being an approximate 20- and 0.857-acre tract of land situated in the M Moore Survey Abstract A0778, Fannin County, TX, joining two lots.
- a. LISD Superintendent Brad Maxwell presented the request for the final plat to the council and introduced Seth Kelly with RK Engineering who fielded some questions about the easements. Mayor Pro Tem Nixon moved to conditionally approve the plat upon completion of the engineer's request for easements and after being duly seconded by Councilman Phillips, the motion passed 4-0.
14. Discussion and possible action approving the easements for LISD.
- a. After some discussion, Councilman Webster moved to approve the easements for LISD, upon completion of the conditional paperwork. After being duly seconded by Councilmember Martin, the motion passed 4-0.
15. Discussion regarding streets (Woody Patrick).
- a. Public Works Director Woody Patrick brought up a question about which street repair would follow the completion of Short Street. After some discussion, Mayor Pro Tem Nixon said that we should keep with the approved schedule the council agreed on earlier in the year, including temporary repairs to a street until the larger repairs could be funded and scheduled, even if we must outsource the repairs we can't handle. (Locust between South Cedar & South Poplar) Councilmember Webster mentioned we should get through finalizing Short Street repair and then revisit the priority list for the next one. After some input from David Perkins about current bond rates and our current projects, we should follow the priority list, temporarily repair what is repairable, and revisit after the completion of Short Street.
16. Adjournment
- a. There being no further business, Councilmember Martin moved to adjourn the meeting, and Councilmember Webster seconded, the meeting adjourned at 8:04 PM.

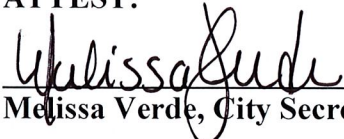
CITY OF LEONARD, TEXAS

APPROVED:



Mayor Michael Pye

ATTEST:



Melissa Verde, City Secretary

