



THE STATE OF TEXAS §
COUNTY OF FANNIN §

March 10th, 2020

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Leonard, Fannin County, Texas was begun and held in the Council Chambers of City Hall on March 10th, 2020 at 5:30 pm.

Members Present: Mayor Bolin, Mayor Pro-Tem Jay Barker, Councilmembers Darrell Grintz, Andrew Shelton, Peyton Webster and Leonard Phillips.

Staff Present: City Administrator Terry McCalpin, City Secretary Leath Robinson, Public Works Director Brandon Chappell

Guests Present: There were seventeen guests present: Margy Hall, Janie Ware, Kevin Brockus, Carl Lass, Teresa Nixon, Noel Nixon, Sheryl Stanley, Alisha Pye, Michael Pye, Karen Murphy, Gaye Doyle, Marla Burks, Blaine Alexander, Doug Morfeld, Debbie Morfeld, Betsy Blevins, Mike Ward C.P.A.

MINUTES OF THE REGULAR SESSION

Calling Meeting to Order / Presentations / Proclamation / Citizen Comments:

- 1. Invocation** The invocation was led by Karen Murphy. **Pledges of Allegiance to the United State and Texas Flags** Mayor Bolin led in the Pledge of Allegiance to the United States and Texas Flags. **Call to Order, Proof of Posting of Notice of Meeting and Verification of Quorum** Mayor Bolin called the meeting to order at 5:30 pm with a quorum of five councilmembers. Mayor Bolin noted the proof of posting of meeting by City Secretary Leath Robinson and noted the quorum of four councilmembers.

Citizen Comments / Reports from Staff and Others:

- 2. Citizens Forum**
Mr. Carl Lass spoke in regards to having a ceremony for Vietnam War Veterans.

3. Reports from City Administrator, Department Heads, and Staff

- A Racial profiling report was delivered to Council on behalf of the Leonard Police Department.
- No Fire department report.
- Public Works Director Mr. Brandon Chappell gave his report for the Public Works department.
- City Administrator Mr. Terry McCalpin gave his report for City Hall.
- No report from County Commissioner.

4. Approval of February 2020 Minutes

Councilman Webster stated that there was an error made on the February 2020 minutes and not all council members voted for the approval of the previous month’s minutes. Councilman Webster further stated that Councilman Phillips voted against the approval of the minutes. Councilman Phillips also requested that the Financials portion of the minutes include a statement made by City Administrator Terry McCalpin that there was \$600,000 unaccounted for in the audit that was currently being performed by C.P.A. Mike Ward. Councilman Shelton motioned that the approval of the February 2020 Minutes be moved to the following month’s meeting. Second by Councilman Barker. Mayor Bolin called for a vote—All were in favor and the motion carried.

5. Financials

C.P.A. Mike Ward gave the council an update on the audit that was currently underway. He stated that there were many mistakes made by the previous auditor going back on the previous year’s audits leaving \$300,000 unaccounted for. When Mr. Ward spoke with the previous auditor, Mr. Don Allman, he was told that Mr. Allman was not aware of the funds that were unaccounted for because the previous City Administrator did not give him the necessary information. Mr. Ward further stated that it would take him additional time to complete the audit if the City chose to have him continue. Councilman Grintz motioned to approve the financials. Second by Councilman Barker. Mayor Bolin called for a vote— 4 FOR, 1 AGAINST-the motion carried.

NAME	FOR	AGAINST
Mayor Bolin	N/A	N/A
Mayor Pro-Tem Barker	X	
Councilman Phillips		X
Councilman Webster	X	
Councilman Grintz	X	
Councilman Shelton	X	

Presentations / Other Action Items:

This section shall provide for all other official discussion and action items provided for consideration by the Council

6. Presentation from the Leonard Chamber of Commerce Picnic Committee – Mark Blackerby regarding the Leonard Picnic 2020.

Mr. Blackerby gave his presentation to Council.

7. **Presentation from City Administrator Terry McCalpin regarding the Waste Water Treatment Plant.**
City Administrator Terry McCalpin gave his presentation to Council.
8. **Discussion and possible action on approving the Request for Proposal from City Administrator Terry McCalpin’s presentation to be published after an approved amount.**
City Administrator Terry McCalpin recommended that the amount for the repairs to the Waste Water Treatment Plant be set at \$250,000. Councilman Grintz motioned to approve the Request for Proposal from City Administrator Terry McCalpin’s presentation to be published for the amount of \$250,000. Second by Councilman Barker. Mayor Bolin called for a vote— 4 FOR, 1 AGAINST-the motion carried.

NAME	FOR	AGAINST
Mayor Bolin	N/A	N/A
Mayor Pro-Tem Barker	X	
Councilman Phillips		X
Councilman Webster	X	
Councilman Grintz	X	
Councilman Shelton	X	

9. **Discussion and possible action on TxDOT proposal for turn lane on Highway 69.**
Councilman Barker made a motion to approve TxDOT restriping from Poplar Street to 272 on Highway 69. Second by Councilman Grintz. Mayor Bolin called for a vote—All were in favor and the motion carried.
10. **Discussion and possible action on approving the updated City of Leonard Employee Manual.**
Discussion ensued regarding the City of Leonard Employee Manual. Councilman Shelton motioned to approve the updated City of Leonard Employee Manual. Second by Councilman Grintz. Mayor Bolin called for a vote— 4 FOR, 1 AGAINST-the motion carried.

NAME	FOR	AGAINST
Mayor Bolin	N/A	N/A
Mayor Pro-Tem Barker	X	
Councilman Phillips		X
Councilman Webster	X	
Councilman Grintz	X	
Councilman Shelton	X	

11. Discussion and possible action on approving duplication of photographs from The History of Leonard Volume I & II to frame and display inside Leonard Manor.

Councilman Webster motioned to approve duplication of photographs from the History of Leonard Volume I & II to frame and display inside Leonard Manor. Second by Councilman Barker. Mayor Bolin called for a vote—All were in favor and the motion carried.

Announcements and Adjournment:

12. Announcements

Mayor Bolin announced that the Chamber Banquet would be help on April 3rd.

13. Adjournment

Mayor Bolin adjourned the Council meeting at 7:43 P.M.

THE CITY OF LEONARD, TEXAS

By: _____
Steven Bolin, Mayor

ATTEST:

By: _____
Leath Robinson, City Secretary