



THE STATE OF TEXAS §
COUNTY OF FANNIN §

November 14, 2017

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Leonard, Fannin County, Texas was begun and held in the Council Chambers of City Hall on November 14, 2017.

<i>Members Present:</i>	<i>Steven Bolin - Mayor</i>	<i>Leonard Phillips – Pro Tem</i>
	<i>Jane Blackerby – Place 2</i>	<i>Dion Pontius – Place 5</i>
	<i>Bob Pannkuk – Place 3</i>	
<i>Member Not Present:</i>	<i>David Norman – Place 1</i>	
<i>Staff Present:</i>	<i>William Linn - City Administrator</i>	<i>Shelly Griffin – City Secretary</i>
	<i>Brian Meserole – Chief of Police</i>	<i>Pam Winkler - Utility Clerk</i>

MINUTES REGULAR SESSION

Calling Meeting to Order / Presentations / Proclamation / Citizen Comments:

1. Invocation
The invocation was led by Bob Pannkuk
2. Pledges of Allegiance to the United State and Texas Flags
Mayor Bolin led the council in the pledge to the United States and Texas Flags.
3. Call to Order
Mayor Bolin called the meeting to order at 5:30 pm with a quorum of four councilmembers.
4. Proof of Posting of Notice of Meeting – City Secretary
Mayor Bolin noted the proof of posting of meeting by City Secretary Griffin
5. Verification of Quorum
Mayor Bolin noted the quorum of four councilmembers.

Reports from Staff and Others:

6. Reports from City Administrator, Department Heads, and Staff
Police Chief Meserole gave a report regarding the service of the Police Department during the month of October 2017. The department is understaffed and still taking applications. October has been busy with 1 offense report, 8 incident reports, 2 arrests, 2 crash reports, 7 citations, 152 security checks and 16 calls for service. They have several open investigations including narcotics, forgery, burglary, child abuse, terroristic threats. Officer Kitts is still working as the SRO. Officers attended required training as well.

City Administrator Linn gave a report on behalf of Public Works stating the Fall Clean Up event was successful with 156 participants. They have begun planning another event for Spring 2018. They will be working on an ordinance for food trucks in the near future. This department purchased a zero-turn lawn mower which will help with work load. City Administrator Linn then gave an update on the city since his arrival. He has been working with Mr. Samuels with TxDOT to install a school zone on Highway 69 north of Popular to South of Hackberry. The current speed limit of 45 is too high. The project could be completed this year. Wanted to remind citizens of the need to have permits to remodel.

7. Financial Reports

City Administrator Linn gave an updated on the Financials stating the cash balances had a healthy funds for utility and general funds. Debt services and water reserves were in balance. The city's cash flow is strong and liquid. The Statement of Revenue and Expenses provided to Council shows an over budget item in Parks due to the purchase of the lawn mower. Court is 12% high due to annual software payment. Currently the city is over budget by \$12k.

8. Announcement: Items of Community Interest

Discussion of items of community interest, including expression of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of the City. No discussion or formal action may be taken on these items at this meeting as per the Government Code Title 5, Subtitle A, Chapter 551, Sect. 551.0415.

The Chamber of Commerce announced the Christmas Parade is scheduled for Saturday, December 2, 2017 at 4:30 pm with line-up at LISD school at 3:30 pm. Watch for ad in newspaper.

Consent Items:

This section shall provide for items that require action by the Council, but where little or no discussion is anticipated. By a single motion, second and affirmation majority vote, items under this section are approved without further discussion or action.

9. Minutes

- Regular Meeting held on October 10, 2017
- Special Meeting held on October 17, 2017
- Special Meeting held on October 30, 2017

Councilmember Bob Pannkuk made a motion for the Leonard City Council to approve the Consent Items as presented; seconded by Councilmember Dion Ponius. All were in favor and the motion carried.

Public Hearing / Ordinance / Resolution / Other Action Items:

This section shall provide for all other official discussion and action items provided for consideration by the Council. Public comments will be called for by the presiding officer before action is taken on these items.

10. Discuss/Action – Consider **Resolution No. 20171114** casting votes for the Fannin Central Appraisal District Board of Directors. (City Administrator)
Councilmember Ponius recused himself due to being nominated and on the ballot. Councilmember Jane Blackerby made a motion for the Leonard City Council to case the total of 80 votes for James Watson; seconded by Councilmember Bob Pannkuk. All were in favor and the motion carried.
11. Discuss/Action - Consider and nominate alternate for the City of Leonard's representative on the Fannin County Water Supply Agency. (City Administrator)
The City of Leonard is entitled to have one board appointment to this countywide board. Previous appointees was Jim Cox and alternate is Public Works Director Terry McCalpin. City Administrator Linn stated he would be happy to serve in this position. Councilmember Leonard Phillips made a motion for the Leonard City Council to appoint William Linn as the City of Leonard representative on the Fannin County Water Supply Agency; seconded

by Councilmember Dion Ponius.
All were in favor and the motion carried.

Executive Session:

13. Executive Session
Mayor Bolin announced the Council would be convene into Executive Session at 5:55 pm under Texas Government Code, Section 551.074 (personnel matters) regarding City Administrator.
14. Reconvene out of Executive Session and Action to be determined
Mayor Bolin announced the Council reconvene out of Executive Session at 6:30 pm.
12. Discuss/Action – Consider revision to Resolution No. 10302017 Authorizing and Designating the Official Signatures of the City of Leonard for Banking and Depository Services.
Councilmember Leonard Phillips made a motion for the Leonard City Council to revise Resolution No. 130217 Authorizing and Designating the Official Signatures of the City of Leonard for Banking and Depository Services by removing City Administrator William Linn at his request; seconded by Councilmember Bob Pannkuk.
All were in favor and the motion carried.

Citizens Forum and Adjournment:

15. Citizens Forum: An Opportunity for citizens to be heard or address the City Council regarding any topic not on the Agenda.
Citizen Darrell Grintz reported to Council his concerns about a Code Enforcement letter (from Terry McCalpin) which stated his property was out of compliance with a \$400 fine. He has had multiple conversations with former City Administrator Jim Cox about rezoning this property to commercial. Currently being used as a business, he brings trash onto the property on Pecan St. then hauls it off once per month. Would like to meet with Mr. Linn to rezone as commercial.
16. Adjournment
Mayor Bolin announced there being no other business, the meeting was adjourned at 6:37 pm.



THE CITY OF LEONARD, TEXAS

By: S. Bolin
Steven Bolin, Mayor

ATTEST:

By: [Signature]
Shelly Griffin, City Secretary