



## **NOTICE OF CITY COUNCIL MEETING**

THE STATE OF TEXAS §  
COUNTY OF FANNIN §

**TO ALL PERSONS INTERESTED:**

**NOTICE IS HEREBY GIVEN** in accordance with V.T.C.A. Government Code, Chapter 551, that the City Council of the City of Leonard, Texas, will meet in a Regular Meeting to be held at 5:30 p.m., Tuesday the 12<sup>th</sup> day of December, 2017, at the City Council Chambers at 111 W. Collin Street, the following subjects to be considered:

### **AGENDA REGULAR SESSION**

#### **Calling Meeting to Order / Presentations / Proclamation / Citizen Comments:**

1. Invocation
2. Pledges of Allegiance to the United State and Texas Flags
3. Call to Order
4. Proof of Posting of Notice of Meeting – City Secretary
5. Verification of Quorum

#### **Reports from Staff and Others:**

6. Reports from City Administrator, Department Heads, and Staff
7. Financial Reports
8. Citizens Forum: An Opportunity for citizens to be heard or address the City Council regarding any topic not on the Agenda.

*(State law prohibits the City Council from considering or deliberations on any item not listed on the posted City Council agenda. A person may address the Council on items not on the printed agenda. Comments are limited to three (3) minutes. The Council may not comment or deliberated regarding such statements or comments during this period. Any discussion of the subjects must be limited to a proposal to place the subject on the agenda for a future meeting. Sec. 551.042 of Open Meeting Act).*

### **Consent Items:**

*This section shall provide for items that require action by the Council, but where little or no discussion is anticipated. By a single motion, second and affirmation majority vote, items under this section are approved without further discussion or action.*

#### **9. Minutes**

- Regular Meeting held on November 14, 2017
- Special Meeting held on November 28, 2017

### **Public Hearing / Ordinance / Resolution / Other Action Items:**

*This section shall provide for all other official discussion and action items provided for consideration by the Council. Public comments will be called for by the presiding officer before action is taken on these items.*

- 10.** Discuss/Action – Consider increasing the First United, City credit cards (Purchasing Card) from their current limit of \$1,000.00 to a new higher limit of \$10,000.00
- 11.** Discuss/Action – Consider approving Policies and Procedures for the Purchasing Card System
- 12.** Discuss/Action – Consider awarding the best Christmas decorated business with a bill credit equal to one month of water only charges

### **Executive Session:**

#### **13. Executive Session**

*The Leonard City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code; Section 551.071 – Consultation with Attorney; Section 551.072 – Deliberations regarding real property; Section 551.073 – Deliberations regarding prospective gift; Section 551.074 – Personnel matter; Section 551.075 – Conference regarding investments and potential investments; Section 551.076 – Deliberations about security devices; and Section 551.087 – Economic Development*

- 14.** Reconvene out of Executive Session and Action to be determined

### **Citizens Forum and Adjournment:**

#### **15. Announcement: Items of Community Interest**

*Discussion of items of community interest, including expression of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of the City. No discussion or formal action may be taken on these items at this meeting as per the Government Code Title 5, Subtitle A, Chapter 551, Sect. 551.0415.*

- City offices will be closed to observe Christmas and New Year's Holiday on 12/25, 12/26, and 01/01. Of course, in case of emergency the City Staff will be here for Leonard citizens.
- Trash Pick-Up will be moved from Monday, 12/25 to Saturday, 12/23 at 7 am.

**16. Adjournment**

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This meeting is accessible to the disabled. Persons who plan to attend this meeting and who may require auxiliary aid or services are requested to call 903.587.3334 at least two working days before this meeting so appropriate arrangements can be made.

This is to certify that I, Shelly Griffin, City Secretary do hereby certify that a copy of this Agenda was posted on the north window at City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofleonard.net](http://www.cityofleonard.net) in compliance with Chapter 551, Texas Government Code.

Approval by Mayor: 

Date/Time of Posting  
at 4:00 o'clock P.M. on December 8, 2017

By: \_\_\_\_\_  
Shelly Griffin, City Secretary

Removed from Posting:  
at \_\_\_\_ o'clock AM/PM on December \_\_\_\_, 2017

By: \_\_\_\_\_  
Signature of person removing from posting